



**CIAT** CALIFORNIA INSTITUTE OF  
APPLIED TECHNOLOGY

# NEW STUDENT HANDBOOK

Welcome to CIAT!



**CIAT**



Welcome to California Institute of Applied Technology! It is our pleasure to extend a warm greeting to each and every one of you as you embark on your journey toward a rewarding career. At CIAT, we are more than just an institution; we are a community committed to your success.

Our mission is clear: to provide personalized training through comprehensive, innovative, and high-quality vocational programs. We are dedicated to preparing you for success in your chosen field and guiding you toward a future full of opportunities.

As you embark on this educational journey, know that you are not alone. Our dedicated faculty and staff are here to guide and support you every step of the way. We believe in your potential, and we are excited to witness your growth and accomplishments.

Here's to a journey filled with learning, growth, and success!



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# PREPARATION CHECKLIST

## Navigating Your Academic Journey with Preparation and Resources

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As you start your CIAT journey, we recognize the importance of preparation for a successful academic experience. This handbook is designed to give you essential information and tools for success. It includes a detailed checklist for a smooth beginning at CIAT, and we've gathered key resources to serve as a centralized reference for all your needs. Consider this handbook your ultimate go-to resource. We encourage you to explore these resources to enhance your overall experience at CIAT.

### 1 - Attend New Student Orientation

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#### New Student Orientation:

This **mandatory event** is designed to help you successfully prepare for the days leading up to your start date, ensuring a smooth first week of class and a successful term ahead.

### 2 - Attend The Military Benefits Brief

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#### Military Benefits Brief:

This event is designed to provide an opportunity to get all your military benefits questions answered before you start class.

### 3 - Verify Hardware

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Verify that your computer meets the **minimum hardware and software system requirements.**

### 4 - Order Textbooks

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Order your textbook. You may find the list of textbooks needed for your program here: **Textbook List**

### 5 - Complete Onboarding

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Complete your self-guided new student onboarding. You will receive an email with instructions closer to the class start date. A personal onboarding appointment can be provided upon request.

### 6 - Complete the CIAT Readiness Course

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This is a required course and is **due before your term start date.**



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# KEY RESOURCES

## Helpful Links

[CIAT Student Portal](#)

[Submit a Support Request](#)

[Event Calendar - Support Workshops](#)

[Request Certification Software Exam](#)

[Textbook List](#)

[Request Career Services Support](#)

[Book a Student Support Appointment](#)

[Request Disability Accommodations Support](#)

[CIAT Attendance Guide](#)

## Directory Emails

### Career Services

[careerservices@ciat.edu](mailto:careerservices@ciat.edu)

### Student Services

[studentservicesteam@ciat.edu](mailto:studentservicesteam@ciat.edu)

### IT Helpdesk

[help@ciat.edu](mailto:help@ciat.edu)

### Admissions

[admissions@ciat.edu](mailto:admissions@ciat.edu)

### Financial Aid

[financialaidteam@ciat.edu](mailto:financialaidteam@ciat.edu)

### Canvas Support

[canvas@ciat.edu](mailto:canvas@ciat.edu)



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